

Standard Work (1-day)

“Standardization is the necessary foundation for improvement”

- Henry Ford



Course Overview

How many errors are caused by ‘human error’ which could be avoided. How much experience is ‘lost’ when staff leave a business. How much risk do we take when employing new staff?

Standard Work aims to pool the experience of the staff doing a process into developing the best ways of delivering the process.

Our customers will determine the ‘value-add’ of any process. Our staff will develop the best methods to deliver this value through process optimisation.

Standard Work captures the best and smartest ways to deliver our products and services.

Who should attend

The programme is aimed at any personnel engaging in business process improvement.

“Lean has allowed our business approach the reduction and elimination of wastes within our processes in a structured way that harnesses the energy of staff in a positive & safe environment. It has led to improvements in our services that will allow us to compete more effectively and offer Clients additional value”

Ciaran, Director – Civil engineering & Infrastructure

What will I learn?

- How to capture the best methods to deliver our processes and establish a baseline for continuous improvement.

Programme Outline

- *Observation of the current process with process staff*
- *Do we have a standard?*
- *Customer demand*
- *Takt time & Cycle time*
- *Agree on a method.*
- *Workplace Organisation & visualisation*
- *Planning & Pull.*
- *Documentation / Monitor / Training / Control.*

Duration

1 day

Assessment & Certification

ETAC certificate of completion



Why Choose ETAC?

ETAC is an Irish Company specialising in the provision of training, expertise and software solutions in all matters related to Lean and Six Sigma Business Improvement Programmes.

All ETAC associates have extensive knowledge and many years of practical experience in Lean Implementation, Programme Management, Change Management & Six Sigma.

ETAC has been responsible for the training of over 350 Six Sigma and Lean practitioners including project support for projects that have delivered over €8,000,000 in hard financial benefits for our clients. The company Policies and Procedures for delivering training are approved by the Committee of FETAC Council (now QQI). ETAC are approved as a Registered Training Provider by Engineers Ireland CPD team. ETAC has delivered both the Lean Start and Lean Plus programmes to clients of Enterprise Ireland and the company are an approved training provider for a number of Skillnets within Ireland.

Customers of ETAC include Abtran, Accenture, Aer Lingus, Allergan, Alps Electrical, Becton Dickenson, Coca Cola, DAA, Diageo, Élan, Electro Automation, Element Six, Forest Tosara, GE, GN Resound, Irish Distillers, Iarnród Éireann, Lexmark, Pepsi & United Drug.

Course Organisation

Course Times are typically 9.00am-5.00pm.

Group sizes up to 12 per group.

ETAC

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